

**SUPERIOR COURT**  
**Unit**

**STATE OF VERMONT**  
**CIVIL DIVISION**  
**Docket No.:** \_\_\_\_\_

<i>Plaintiff(s)</i>	<i>Defendant(s)</i>
<b>VS.</b>	

**SHERIFF'S RETURN OF SERVICE**

**Give this form to the sheriff or constable if the defendant does not send an answer  
in response to the mailed Summons and Complaint.**

- |   |   |
|---|---|
| <input type="checkbox"/> Summons<br><input type="checkbox"/> Complaint<br><input type="checkbox"/> Answer form<br><input type="checkbox"/> Information and Instructions for the Defendant<br><input type="checkbox"/> Attachment(s) | <input type="checkbox"/> Default Judgment Order<br><input type="checkbox"/> Motion for Trustee Process<br><input type="checkbox"/> List of Exemptions<br><input type="checkbox"/> Trustee's Disclosure Form<br><input type="checkbox"/> Other _____ |
|---|---|

**STATEMENT OF SERVICE FEES**

SERVICE	\$ _____
MILEAGE ( _____ miles @ _____ per mile )	\$ _____
TOTAL	\$ _____
Less Deposit	\$ _____
REFUND OR BALANCE DUE	\$ _____

**RETURN OF SERVICE**

On \_\_\_\_\_ (Date), I served the documents checked above by delivering a copy to:

- The defendant named at the following address: \_\_\_\_\_.
- A person of suitable age and discretion residing at the named defendant's address:

Person's Name: \_\_\_\_\_

Age: \_\_\_\_\_ Relation to Defendant: \_\_\_\_\_

Address: \_\_\_\_\_

- Other (give name and address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Serving Officer

**IMPORTANT:**

The plaintiff must send the Original Copy of the Return of Service to the Court immediately after service has been completed.  
Keep a copy for your records.