



VCASE OVERSIGHT COMMITTEE

Charge and Designation

Introduction

VCASE is the Vermont Judiciary's vision of a document/case management system for the courts that transforms our current paper driven system to an electronic business model with the capacity to leverage the power of the latest technologies. VCASE is a case management solution that is web based, permits flexible workflow, uses business rules to define its operation, incorporates the latest security protections, and integrates electronic filing and document management capabilities.

VCASE will:

- Improve access to the courts by citizens through improving our web capabilities. This includes a combination of electronic filing, electronic forms, and document management functionality to implement the *electronic* interchange of information between the courts and external stakeholders (e.g., certain members of the Bar, pro se litigants, state agencies) to the maximum extent possible.
- Improve the accuracy of court records (docket entries) and the uniformity of procedure throughout all state courts.
- Improve the timeliness of decision making through improved case management reports.
- Improve the timeliness and effectiveness of inter-agency communication through the increased use of standards.
- Replace the current, aging case management system.

A. Charge

A VCASE Oversight Committee of sixteen members is established. The Committee shall consist of the Administrative Judge for Trial Courts, one Supreme Court Justice designated by

the Chief Justice, the Court Administrator, six Superior or District Court Judges, the Director of Trial Court Operations, and six trial court Clerks/Managers. Initial appointments of trial judges and Clerks/Managers shall be for staggered terms of three years, two years and one year. Thereafter, appointments shall be for a three-year term. Whenever a member resigned or the office is otherwise vacant, the Supreme Court shall appoint a successor to fill the unexpired term. The chair shall be the designated Supreme Court Justice.

The Judiciary's vision is a full-lifecycle project to implement VCase in all jurisdictions statewide.

The Committee is specifically charged with:

1. Reviewing responses to the VCase Request for Proposals and participating in the process to select the VCase vendor.
2. Establishing and overseeing the plan for the development and implementation of the VCase case management, document management and electronic filing systems.
3. Reviewing decisions made to standardize how cases are procedurally processed in VCase from filing to disposition and how electronic records are stored and retrieved.
4. In coordination with the Education Committee, recommending training programs for judges, staff and court users needed to effect the smooth implementation of VCase.
5. Reporting to the Supreme Court at such times as requested.

The Office of the Court Administrator shall provide the Committee with necessary administrative and secretarial assistance from its staff.

B. Designation

The Supreme Court hereby appoints to the VCase Oversight Committee the following persons:

For three-year terms expiring July 31, 2011

Hon. John Dooley, Associate Justice
Hon. Katherine Hayes, Superior Court Judge
Hon. Robert Bent, Superior Court Judge
Christine Brock, District & Family Court Manager
Tina de la Bruere, District Court Manager

For two-year terms expiring July 31, 2010

Hon. Matthew Katz, Superior Court Judge
Hon. Thomas Durkin, Environmental Court Judge
Gabrielle LaPointe, Judicial Bureau Manager
Jane Ammel, Superior Court Clerk

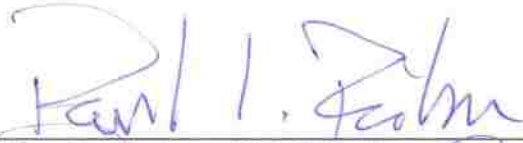
For one year term expiring July 31, 2009

Hon. Helen Toor, Superior Court Judge
Hon. Patricia Zimmerman, District Court Judge
Tari Scott, District & Family Court Manager
Tracey Sweeney, Family Court Case Manager

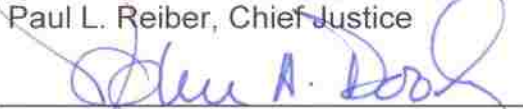
C. Expenses

In the performance of their duties, the Judicial Branch members shall be reimbursed the normal state employees expenses. The Commissioner of Finance and Management shall pay from the judicial appropriation all expenses of the Committee when claims are submitted on proper vouchers approved by the Court Administrator or his designee.

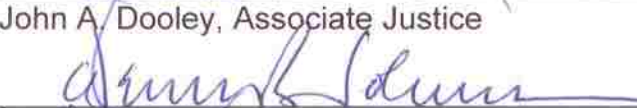
Done in Chambers at Montpelier, Vermont this 6th day of October, 2008.



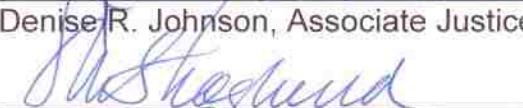
Paul L. Reiber, Chief Justice



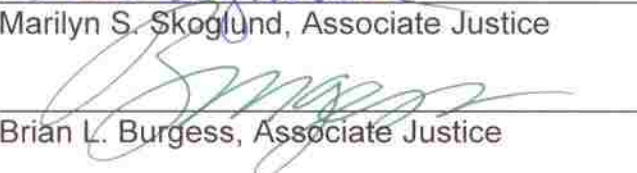
John A. Dooley, Associate Justice



Denise R. Johnson, Associate Justice



Marilyn S. Skoglund, Associate Justice



Brian L. Burgess, Associate Justice