

BOARD OF BAR EXAMINERS  
MANDATORY CONTINUING LEGAL EDUCATION BOARD  
CHARACTER AND FITNESS COMMITTEE  
ATTORNEY LICENSING

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Congratulations on your eligibility for admission to the Vermont State Bar. You will be licensed until June 30, 2012. When you receive your licensing card at registration, please keep it in a convenient location, as you will need to reference your attorney number when relicensing and for registration for some continuing legal education (CLE) programs. If you have chosen active status, you will need to have completed at least 20 hours of Vermont-approved CLE between your date of admission and June 30, 2012.

You are encouraged to add [jud-attylicensing@state.vt.us](mailto:jud-attylicensing@state.vt.us) to your electronic address book, as all communication from the Court Administrator regarding proposed and newly promulgated rules originate from that address. That is also the email address where you can ask licensing and CLE questions. Relicensing information will also be sent from that email address a month or two before your license expires. Forms are NOT mailed through the postal service.

It is your responsibility to keep the Court Administrator notified of any changes to your name, business, residential and email address and/or IOLTA account, under Administrative Order 41. You should use that same email address, [jud-attylicensing@state.vt.us](mailto:jud-attylicensing@state.vt.us), for that notification.

You are also encouraged to add [www.vermontjudiciary.org](http://www.vermontjudiciary.org) to your electronic bookmarks. You will find Frequently Asked Questions and forms under [Attorney Licensing](#) and [Continuing Legal Education](#). It also has links to court calendars, contact information and directions to courthouses.

You will be provided with a packet of information from the Vermont Bar Association at registration. This is a private organization in which your membership is optional. Vermont does not have a unified bar as do many other states, which can lead to confusion. If you choose membership in the VBA, you will also have to notify them of changes to your addresses.

Once again, congratulations on your admission to the Vermont State Bar.