

Practice of Law Details Form

The information provided on the following pages will be used to determine your eligibility for admittance under the Rules of Admission to the Bar of the Vermont Supreme Court. You may make additional copies of any page if additional space is needed.

I, _____ was **first admitted** to the practice of law before the highest court of the state of _____ on _____ This admission **was/was not** by examination.

I am applying for admission after less than five years admission pursuant to § 7(a) under the rules of the state/district of _____ I have attached a statement from that jurisdiction stating the minimum number of years of admission and licensure required of a Vermont attorney for admission on motion in that jurisdiction.

I have been admitted before the following U.S. federal courts:

Name of U.S. Federal Court	Date of Admission	Type of Admission (exam/motion/ diploma, etc.)	Current Status (active, inactive, suspended, etc.)

Provide an original Certificate of Admission and Good Standing from each federal court listed above to the Vermont Board of Bar Examiners. These certificates can be filed with the application or mailed directly from the court to:

Vermont Board of Bar Examiners
2418 Airport Road, Suite 2
Barre, VT 05641

On the table on the following page, please give a complete statement of the general character of your practice of the law since first being admitted to practice in any jurisdiction, including:

The **exact dates** (using month/day/year) during which you were employed as an attorney or engaged in private practice. If you do not know the exact dates, provide your best estimate (month and year, at a minimum).

The average **number of hours worked per week** for each employer, specifically including the number of hours per week devoted to legal matters.

The **addresses** of the offices or places at which you were so employed or engaged.

The **nature and extent** of your duties or practice, including the **number of hours per week devoted to legal matters** for each employment or period of private practice.

The **reason for the termination** of each employment or period of private practice.

Section 7(f) of the Rules of Admission to the Bar of the Vermont Supreme Court states that the "practice of law" shall include the following activities:

- (1) Representation of one or more clients in the private practice of law;
- (2) Service as a lawyer with a local, state, or federal agency, including military service;
- (3) Service as a judge in a federal, state, or local court of record;
- (4) Service as a judicial law clerk; or
- (5) Service as in-house corporate counsel, meaning practice as an employed attorney for a corporation, partnership, trust, individual, or other entity, provided such practice was subsequent to being admitted to the practice of law in the jurisdiction in which the practice occurred and involved the primary duties of furnishing legal counsel, drafting legal documents and pleadings, interpreting and giving advice regarding the law, or preparing, trying or presenting cases before courts, executive departments, administrative bureaus, or agencies.

For the purposes of this rule, the "practice of law" shall not include work that, as undertaken, constituted the unauthorized practice of law in the jurisdiction in which it was performed or in the jurisdiction in which the clients receiving the unauthorized services were located.

(g) For purposes of these rules, an applicant shall be deemed to have been "actively engaged in the practice of law" for any seven-day period during which he or she engaged in qualified work for at least 25 hours.

Name and address of firm: _____

Dates: _____ to _____

Average number of hours per week worked: _____

Average number of hours per week devoted to legal matters: _____

Nature and extent of duties: _____

Reason for termination: _____

Name and address of firm: _____

Dates: _____ to _____

Average number of hours per week worked: _____

Average number of hours per week devoted to legal matters: _____

Nature and extent of duties: _____

Reason for termination: _____

Name and address of firm: _____

Dates: _____ to _____

Average number of hours per week worked: _____

Average number of hours per week devoted to legal matters: _____

Nature and extent of duties: _____

Reason for termination: _____

Name and address of firm: _____

Dates: _____ to _____

Average number of hours per week worked: _____

Average number of hours per week devoted to legal matters: _____

Nature and extent of duties: _____

Reason for termination: _____

Name and address of firm: _____

Dates: _____ to _____

Average number of hours per week worked: _____

Average number of hours per week devoted to legal matters: _____

Nature and extent of duties: _____

Reason for termination: _____