

SAMPLE CLE REPORTING FORM



For Reporting Attendance at Approved Courses for Mandatory Continuing Legal Education

Questions should be directed to JUD-AttyLicensing@state.vt.us

The complete [Rules](#) and [Regulations](#) of the Mandatory Continuing Legal Education Board are available [here](#).

Sponsoring Agency	Name of Course	Date Viewed/ Attended	Legal Ethics	General Credit	Format Live or Self-Study

Alternative CLE activity reporting is listed on the back of this form

Alternative CLE Activity	Limit per Reporting Period	# Credits Earned	Date of Activity	Description
Moot Court/ Trial Advocacy Judging	2 hours			
Publication approved by MCLE Board	2.5 hours for 100 published words 5.0 hours for 3000 published words			
Reviewing Small Claims cases in Superior Court	3 hours			
Teaching Credit	No credit if compensated other than expenses.			
Teaching Preparation Time	5 hours			
Service as Acting Judge/ Magistrate	3 hours			
Volunteer Committee Work Approved by MCLE Board	2 hours			

I swear or affirm that the information herein is, to the best of my knowledge, complete and accurate and that I did in fact attend, for the number of hours indicated (20 minimum, including 2 in legal ethics, the courses listed. I also swear or affirm that I did not receive any compensation beyond expenses for any teaching credit I am claiming.

Subscribed and sworn to before me this _____ day
of _____ 20_____

Notary Public

Printed Name

Signature

Attorney Licensing
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