

STATE OF VERMONT  
DISTRICT OF \_\_\_\_\_, ss

PROBATE COURT

IN RE ESTATE OF \_\_\_\_\_  
LATE OF \_\_\_\_\_

DOCKET No. \_\_\_\_\_

**APPOINTMENT OF ADMINISTRATOR**

The Probate Court for the District of \_\_\_\_\_ hereby appoints \_\_\_\_\_  
of \_\_\_\_\_ as

- Administrator of the estate of the deceased.
- Administrator c.t.a. of the estate of the deceased.
- Administrator de bonis c.t.a. of the estate of the deceased.

You are granted full authority to administer all the real and personal property of the deceased, to collect the assets, to pay all debts and to distribute the residue of the estate according to the decree of the court. Having accepted this trust and given bond for faithful performance of the duties of this trust, you shall file with this court within thirty days of the date of this appointment a true inventory of all the real and personal property of the deceased. A copy of this inventory shall be served on all parties entitled to notice in this matter. The court, upon your motion, may extend the filing date of the inventory up to ninety days. You shall also file an account of your administration within one year and annually thereafter and at any other time as required by the court.

- Special Administrator of the estate of the deceased.

You are granted full authority to collect and take charge of the estate of the deceased and preserve the estate until an administrator or an executor is appointed and qualified and, at that time, deliver the assets of the estate to the appointed person. You shall file with the court within thirty days of this appointment a true inventory of all the real and personal property of the deceased. A copy of this inventory shall be served on all parties entitled to notice in this matter. The court, upon your motion, may extend the filing date of the inventory up to ninety days. You shall file an account of your administration with the court at any time the court may require.

- Special Administrator to settle a claim of an administrator or executor against the estate of \_\_\_\_\_.

The powers, duties and responsibilities of persons appointed as fiduciaries are detailed in the pamphlet entitled "Instructions to Fiduciaries" which is attached to this appointment. All administrators are required to perform their duties according to theses instructions, the rules of probate procedures and the laws of Vermont.

(SEAL)

\_\_\_\_\_  
Probate Judge

Dated: \_\_\_\_\_  
Probate Court, District of \_\_\_\_\_