

STATE OF VERMONT

SUPERIOR COURT
Unit

CIVIL DIVISION
Case No. _____

Plaintiff Name	V.	Defendant Name
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REQUEST FOR ADMISSION

Vermont Rule of Civil Procedure 36

1. I am the ☐ plaintiff ☐ defendant in this case.
2. ☐ You must admit or deny that each of these documents is genuine:
(list and provide a copy of each; attach additional sheets if needed)
Document 1 _____
Document 2 _____
Document 3 _____
3. ☐ You must admit or deny that each of these statements is true:
(list each statement; attach additional sheets if needed)
Statement 1 _____
Statement 2 _____
Statement 3 _____
4. You must respond within:
☐ 30 days of being served with this request *(if served any time after complaint is filed)*
☐ 42 days of being served with this request *(if served at the same time as the summons and complaint)*
5. If you do not respond by the deadline, the listed documents will be considered to be genuine, and the listed statements will be considered to be true.

Date

Signature

Printed Name

NOTICE

You must respond to this request by the deadline stated in paragraph 4. If you do not respond by the deadline, the listed documents will be considered to be genuine, and the listed statements will be considered to be true.

Responding to the request

You must respond in writing to the request by saying you agree (admit) or disagree (deny) a document is genuine, or a statement is true. List each item from paragraphs 2-3 individually.

Example of a written response

1. Document 1 - a lease for 123 Main Street between plaintiff and defendant.
I admit the document is genuine.
2. Document 2 - National Credit Union bank statement for account number 123 for June 2022.
I deny the document is genuine.
3. Statement 1 - Defendant is the owner of the property at 123 Main Street.
I admit the statement is true.
4. Statement 2 - Defendant misappropriated funds from ABC Services.
I deny the statement is true.

Talk to an attorney

This process can be complicated. Consider talking to an attorney for help. You can find information about the ways to get the help of an attorney on the Judiciary's Finding Legal Help web page:

www.vermontjudiciary.org/self-help/finding-legal-help.