

STATE OF VERMONT

SUPERIOR COURT  
Unit

CIVIL DIVISION  
Case No. \_\_\_\_\_

<i>Plaintiff</i>	<i>Defendant(s)</i>
VS.	

**COMPLAINT**

**My name is** *(print or type)* \_\_\_\_\_.

**I am suing** the person/people/organization/company listed above as defendant(s) because he/she/they/it did the following:

1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_
- (add additional numbered lines on separate page if necessary)*

**I am asking for:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**I believe the following rule or law applies:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

I understand that I must have all of the following documents served on **every** Defendant by the Sheriff's or Constable's office, **OR** have the Defendant sign a form agreeing to accept the papers by mail (a **Waiver of Service** form):

- a **Summons** signed by the Clerk,
- a blank **Answer** form for the Defendant to fill in,
- a blank **Notice of Appearance** form for the Defendant to fill in,
- a copy of this **Complaint** (and any attachments).

I also understand that:

- I must promptly file the proof of service or the signed waiver form with the Court
- anything else I file with the Court must be sent to every party in the case, and I must file a **Certificate of Service** form with each filing showing that I did that, and
- I have to follow the Vermont Rules of Civil Procedure.

Date

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Signature

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Print/Type Name

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Address

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Address 2

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Email

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Phone Number