

STATE OF VERMONT

SUPERIOR COURT

Unit

DIVISION

Case No.

Case Name

REQUEST TO SERVE BY LEAVING WITH THE CLERK

My name is

In this case I am the: [ ] Plaintiff [ ] Defendant [ ] Other

I understand that I am required to give or send copies of any documents I file with the court to every other party in this case.

I am prevented by rule or court order from contacting the party or knowing the party's contact information. The reason I am restricted from contacting the other party is

Two horizontal lines for providing the reason for restriction.

I request that the clerk serve the other party in my case with the enclosed documents.

Name of documents to be served:

Two columns of horizontal lines for listing document names.

Date

Horizontal line for date.

Signature

Printed Name

Two horizontal lines for signature and printed name.