

Americans with Disabilities Act Accommodation Request



Please call 802-879-1185 if you would like help filling out this form.

1. Date of request: _____

2. Information about the person the accommodation is being requested for:

Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

The person is a:

Party / Litigant

Juror or prospective juror

Lawyer / Legal staff

Family member

Witness

Member of the public

Other (*describe*): _____

3. Court visit information:

Date for which accommodation is needed: _____

If this request is related to a court case, please give us this information (*if known*):

Case number: _____ County: _____

Case name: _____

(plaintiff name v. defendant name)

If the request is **not** related to a court case, what court activity are you asking for an accommodation for?

4. What kind of accommodation are you asking for?

- American Sign Language interpreter
- Assistive listening device
- Communication Access Realtime Translation (CART)
- Help filling out forms
- Help navigating the court facility
- Physical access to the court facility such as parking lot, entrance, restroom, elevator, and courtroom.
- Large print version of a court publication, court document or court form
(specify): _____
- Other *(describe):* _____

5. How will this accommodation help you participate in a court activity?

6. Alternative accommodations:

The Judiciary will try to provide the accommodation you asked for. Sometimes a specific accommodation is not reasonably available. Are there any other accommodations that would work?

7. Is there any other information you would like to share related to this request?

8. Information about the person filling out this form:

(If different from the person the accommodation is being requested for)

Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Relationship to the person the accommodation is being requested for:

THIS SECTION IS FOR STAFF USE

Received by: _____ Date: _____

Accommodation Provided:

Date: _____