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**Professional Responsibility Program**

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January 14, 2021

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RE: Melvin Fink, Esq. - Respondent  
PRB Docket No. 2021-018

Dear Hearing Panel:

The enclosed Petition of Misconduct was filed by Disciplinary Counsel on January 12, 2021. Respondent is required by A.O. 9, Rule 11.D(3) to file an answer within twenty days of service. This is now a public file.

This matter has been assigned to your hearing panel consistent with the rotation rule. See A.O. 9, Rule 11.D.(2). Your panel is now responsible for assuring that this matter proceed through hearing and that a decision issues promptly.

Since we are trying to go as paperless as possible, the documents are being provided to you in electronic format. If you would prefer paper copies, please let me know, and I will mail them to you. Otherwise, all future correspondence or electronic filings I receive from the parties will be provided to you in electronic format. **The parties will be responsible to follow up with one paper copy for the case file.**

I will remain responsible for the docket as the Program Administrator of the Professional Responsibility Program. I need to receive from you copies of all correspondence, notices and orders that you may issue. I will assist you with the logistics of scheduling hearings and conference calls, arranging for hearing rooms, securing a court reporter, etc.

Very truly yours,



Merrick Grutchfield  
Program Administrator

enc.

cc: Melvin Fink, Esq., Respondent  
Sarah Katz, Disciplinary Counsel  
Michael F. Hanley, Esq., Chair (w/enc.)  
Mark DiStefano, Esq., Hearing Panel Counsel