KELLY CARBO

Finance Manager Kelly.Carbo@vermont.gov

Rebecca J. Cornell, Fin.& Admin. Ops Rebecca.Cornell@vermont.gov

Connie Stone, Accountant Connie.Stone@vermont.gov

Giselle Duprey, Financial Specialist II <u>Giselle.Duprey@vermont.gov</u>

Mailing Address: Judiciary Finance Department 112 State Street, Suite 500 Montpelier, VT 05609-0705 Charlie Otis, Financial Specialist III Charlie.Otis@vermont.gov

Carmel Kelley, Financial Specialist III <u>Carmel.Kelley@vermont.gov</u>

OFFICE OF THE COURT ADMINISTRATOR Memorandum

To: State of Vermont Municipalities

Date: November 24, 2021

Subject: September/October Payment Adjustments

The September 2021 payments were calculated incorrectly. To correct this, you will see adjustments in your October 2021 payments. We have identified and corrected the issue and do not anticipate this to occur again. We apologize for any inconvenience or confusion.

If you have any questions, please contact Charlie Otis at charlie.otis@vermont.gov.