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August 12, 2022

STATE OF VERMONT
JUDICIAL CONDUCT BOARD

STATE OF VERMONT
JUDICIAL CONDUCT BOARD

In re: Honorable Charles Delaney

Docket No. 19.019

STIPULATION TO ADMIT DOCUMENTARY EXHIBITS AND STIPULATED FACTS
AS EVIDENCE AT FORMAL HEARING

STIPULATED
EXHIBIT 1

Page 1

STATE OF VERMONT
CHITTENDEN COUNTY

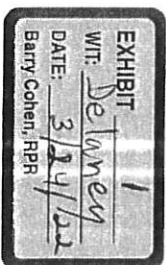
UNIFORM APPROVED COMPARATIVE BUDGET
For Fiscal Year Beginning February 1, 2018

BALANCES

BALANCE BEGINNING FY 2018 \$10,000
RESERVE BEGINNING FY 2018: \$235,000
TOTAL BALANCE: \$245,000

FY-2019 Tax Rate: 0.00449974 TAX LEVY BY COUNTY

City/Town	Current Budget-2018	Proposed Budget-2019	Approved Budget-2019	Aggregate Values	Equalized Grand List
Bolton	\$5,889.85	5,769.52	5,769.52	128,219,000	\$1,282,190
Buel's Gore	\$144.22	143.41	143.41	3,187,000	\$31,870
Burlington	\$212,129.06	214,994.09	214,994.09	4,777,922,000	\$47,779,220
Charlotte	\$43,036.20	42,039.59	42,039.59	934,267,000	\$9,342,670
Colchester	\$102,310.93	103,080.01	103,080.01	2,290,799,000	\$22,907,990
Essex Junction/Town	\$120,460.83	121,873.81	121,873.81	2,708,463,000	\$27,084,630
Hinesburg	\$27,347.96	26,712.12	26,712.12	593,637,000	\$5,936,370
Huntington	\$9,977.45	9,749.81	9,749.81	216,675,000	\$2,166,750
Jericho & ID	\$29,526.33	28,977.52	28,977.52	643,982,000	\$6,439,820
Milton	\$53,271.96	53,104.54	53,104.54	1,180,169,000	\$11,801,690
Richmond	\$21,739.13	21,657.57	21,657.57	481,307,000	\$4,813,070
Shelburne	\$72,959.25	71,207.13	71,207.13	1,582,472,000	\$15,824,720
South Burlington	\$140,828.85	140,851.87	140,851.87	3,130,222,000	\$31,302,220
St. George	\$3,475.15	3,427.27	3,427.27	76,166,000	\$761,660
Underhill & ID	\$17,944.54	17,588.77	17,588.77	390,884,000	\$3,908,840
Westford	\$11,053.69	11,000.92	11,000.92	244,479,000	\$2,444,790
Williston	\$88,711.36	91,149.58	91,149.58	2,025,663,000	\$20,256,630
Winooski	\$28,415.24	27,769.47	27,769.47	617,135,000	\$6,171,350
Total Tax Levies:	\$989,222.00	\$991,097.00	\$991,097.00	22,025,648,000	\$220,256,480



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REVENUES

Source	Prior Year Actual - 2017	Prior Year Budget 2017	Current Year Actual(est)-2018	Current Year Budget-2018	Approved Budget-2019
Passport Fees:	\$18,977.00	\$16,000.00	\$20,250.00	\$18,000.00	\$20,000.00
Passport Photos:	\$4,780.00	\$8,000.00	\$5,500.00	\$5,500.00	\$6,000.00
Notary Fees:	\$5,356.00	\$5,000.00	\$5,265.00	\$5,800.00	\$1,000.00
Cr. Ref. & Misc/Trust Distr.:	\$7,155.00	\$700.00	\$2,000.00	\$1,200.00	\$2,000.00
Interest Earned:	\$682.00	\$470.00	\$2,599.00	\$470.00	\$2,600.00
Lease & Land Agreements/Rentals:	\$41,497.00	\$31,260.00	\$60,250.00	\$58,000.00	\$60,250.00
Beginning Balance	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Small Claims:	\$40,362.00	\$62,250.00	\$41,000.00	\$51,000.00	\$41,000.00
Wills for Safekeeping:	\$23,950.00	\$15,000.00	\$22,100.00	\$22,000.00	\$22,100.00
Sinking Fund Transfer	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Reserve Fund:					
Pension Forfeitures					
County Taxes	\$973,077.00	\$973,077.00	\$989,222.00	\$989,222.00	\$991,097.00
Total Revenues:	\$1,140,836.00	\$1,136,757.00	\$1,168,186.00	\$1,171,192.00	\$1,171,047.00

EXPENDITURES

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Account Name	Prior Year Actual - 2017	Prior Year Budget 2017	Current Year Actual(est)-2018	Current Year Budget-2018	Approved Budget-2019
100 PERSONNEL					
101 Senior Asst. Judge Admin/Court	\$55,853.00	\$52,827.00	\$59,109.00	\$60,009.00	\$60,400.00
101 Asst. Judge Admin/Court Comp	\$55,732.00	\$50,353.00	\$57,100.00	\$60,009.00	\$60,400.00
102 Treasurer's Compens.:	\$5,937.00	\$5,937.00	\$6,157.00	\$6,157.00	\$6,280.00
103 Wages(Clerk, Bdgt Stpnd, Portl)	\$65,021.00	\$69,576.00	\$67,938.00	\$68,929.00	\$73,250.00
104 Empl. Benefits(Clerk/AJ):					
104(a) Medical/Health:	\$46,343.00	\$49,500.00	\$53,996.00	\$57,881.00	\$60,224.00
104(b) Dental:	\$5,314.00	\$7,500.00	\$4,750.00	\$7,500.00	\$7,500.00
104(c) Life Insurance:	\$324.00	\$288.00	\$288.00	\$288.00	\$288.00
104(d) Retirement:	\$14,882.00	\$14,175.00	\$15,527.00	\$15,527.00	\$16,416.00
104(c) Education:	\$4,802.00	\$3,800.00	\$0.00	\$3,800.00	\$5,000.00
104(f) Other:					
105 SocSec & Medic Taxes:	\$13,965.00	\$13,654.00	\$14,058.00	\$14,058.00	\$14,936.00
TOTAL PERSONNEL:	\$268,173.00	\$267,610.00	\$278,923.00	\$294,158.00	\$304,694.00
200 CONTRACT SERVC.					
201 Custodial/Bldg Super:	\$96,088.00	\$95,195.00	\$94,434.00	\$95,195.00	\$95,195.00
202 Groundskeeping:	\$1,855.00	\$2,250.00	\$1,854.00	\$1,855.00	\$5,855.00
203 Security:	\$11,920.00	\$49,274.00	\$20,843.00	\$49,274.00	\$49,274.00
204 Trash Removal:	\$2,810.00	\$2,750.00	\$2,817.00	\$3,000.00	\$3,000.00
TOTAL CONTRACT SERVC:	\$112,673.00	\$149,469.00	\$119,948.00	\$149,324.00	\$153,324.00

Page 4		Prior Year	Prior Year	Current Year	Current Year	Approved
Account Name		Actual - 2017	Budget 2017	Actual(est)-2018	Budget-2018	Budget-2019
300 PROFESSIONAL SRV						
301A Legal:		\$1,250.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00
301B Pension Administrator		\$4,820.00	\$3,800.00	\$5,000.00	\$5,518.00	\$5,000.00
302 Auditor:		\$8,500.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
303 Architect/Engineer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL PROFESS. SRVC:						
		\$14,570.00	\$16,800.00	\$13,000.00	\$18,518.00	\$18,000.00
400 BUILDING						
Account Name		Prior Year	Prior Year	Current Year	Current Year	Approved
		Actual - 2017	Budget 2017	Actual(est)-2018	Budget-2018	Budget-2019
401 Major Improv. & Renov:		\$8,326.00	\$40,000.00	\$48,159.00	\$40,000.00	\$40,000.00
402 Repairs/Maintenance:		\$53,568.00	\$50,000.00	\$51,125.00	\$50,000.00	\$50,000.00
403 Furnish.- Purch(see 901):						
404 Maint. (not includ. in 200):						
TOTAL BUILDING:						
		\$61,894.00	\$90,000.00	\$99,284.00	\$90,000.00	\$90,000.00
500 GROUNDS/PARKING						
Account Name		Prior Year	Prior Year	Current Year	Current Year	Approved
		Actual - 2017	Budget 2017	Actual(est)-2018	Budget-2018	Budget-2019
501 Major Improvements:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
502 Repairs:						
TOTAL GROUNDS/REPAIR:						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Account Name	Prior Year Actual - 2017	Prior Year Budget 2017	Current Year Actual(est)-2018	Current Year Budget-2018	Approved Budget-2019
600 TRAINING/CONT.ED					
601 Seminars/Workshops:	\$642.00	\$800.00	\$837.00	\$800.00	\$850.00
602 Publications/Periodicals:	\$0.00	\$120.00	\$0.00	\$120.00	\$0.00
603 Mileage/Meals:(see 4001)					

TOTAL TRAIN./CONT.ED:

\$642.00	\$920.00	\$837.00	\$920.00	\$850.00
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Account Name	Prior Year Actual - 2017	Prior Year Budget 2017	Current Year Actual(est)-2018	Current Year Budget-2018	Approved Budget-2019
700 DUES/MEMBERSHIPS					
701 Vt. Assoc. County Judges:	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00
702 Vt. League of Cities/Towns:		\$0.00	\$0.00	\$0.00	\$0.00
703 National Judges Assoc.:		\$0.00	\$0.00	\$0.00	\$0.00
704 VACJ Executive Dir. Fund:	\$5,335.00	\$5,335.00	\$5,886.00	\$5,886.00	\$5,886.00

TOTAL DUES/MEMBERS:

\$5,445.00	\$5,445.00	\$5,996.00	\$5,996.00	\$5,996.00
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Account Name	Prior Year Actual - 2017	Prior Year Budget 2017	Current Year Actual(est)-2018	Current Year Budget-2018	Approved Budget-2019
800 SUPPLIES					
801 Court/Janitorial:	\$11,410.00	\$14,500.00	\$14,250.00	\$14,500.00	\$14,500.00
802 Janitorial/Groundskeeping:					
803 Miscellaneous:					

TOTAL SUPPLIES:

\$11,410.00	\$14,500.00	\$14,250.00	\$14,500.00	\$14,500.00
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Page 6 Account Name						
	Prior Year	Prior Year	Current Year	Current Year	Approved	
	Actual - 2017	Budget 2017	Actual(est)-2018	Budget-2018	Budget-2019	
900 OFFICE EQUIPMENT						
901 Office Purchases:	\$9,552.00	\$9,000.00	\$9,093.00	\$9,000.00	\$9,000.00	
902 Office Maint./Prof Contracts:	\$15,209.00	\$28,800.00	\$24,500.00	\$28,800.00	\$26,800.00	
903 Office-Repairs(see 402):						
904 Telephone Lease/Purch:						
905 Telephone Purch(cur fy):						
906 Telephone Repairs:						
907 Telephone Maint. Contract:						
TOTAL OFFICE EQUIPMENT:						
	\$24,761.00	\$37,800.00	\$33,593.00	\$37,800.00	\$35,800.00	
1000 INSURANCE						
Account Name	Prior Year	Prior Year	Current Year	Current Year	Approved	
	Actual - 2017	Budget 2017	Actual(est)-2018	Budget-2018	Budget-2019	
1001A Multi-Peril (prop. & Liab.):	\$21,952.00	\$18,655.00	\$21,096.00	\$19,500.00	\$19,500.00	
1001B Asst. Judges & Prof Liability	\$13,269.00	\$16,851.00	\$15,679.00	\$16,851.00	\$16,851.00	
1002 Boiler:	\$1,235.00	\$1,235.00	\$124.00	\$1,235.00	\$1,235.00	
1003 Bonds:	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	
1004 Worker's Compensation:	\$720.00	\$800.00	\$744.00	\$725.00	\$744.00	
TOTAL INSURANCE:						
	\$37,376.00	\$37,741.00	\$37,843.00	\$38,511.00	\$38,530.00	
2000 OPERATIONS						
Account Name	Prior Year	Prior Year	Current Year	Current Year	Approved	
	Actual - 2017	Budget 2017	Actual(est)-2018	Budget-2018	Budget-2019	
2001 Postage:						
2002 Telephone-Civil and County:	\$8,796.00	\$10,600.00	\$12,782.00	\$10,600.00	\$13,000.00	
2003 Legal Notices/Ad:	\$1,086.00	\$1,350.00	\$1,150.00	\$1,350.00	\$1,200.00	
2004 Preservation of Recds:						
2005 Memorial:						
2006 Late Fees/Pen. (see 4001):						
2007 Other Utilities:						
TOTAL OPERATIONS:						
	\$69,373.00	\$80,200.00	\$73,424.00	\$80,200.00	\$74,200.00	

Page 7		Prior Year	Prior Year	Current Year	Current Year	Approved
Account Name		Actual - 2017	Budget 2017	Actual(est)-2018	Budget-2018	Budget-2019
3000 DEBT RETIREMENT						
3001 Loan Against Taxes-Princ:						
3002 Loan Against Taxes-Inter:						
3003A Capital Improv. Bond Princip:		\$90,000.00	\$90,000.00	\$90,000.00	\$90,000.00	\$90,000.00
3003B Capital Improv. Bond Interest		\$38,852.00	\$38,853.00	\$34,802.00	\$29,056.00	\$30,699.00
TOTAL DEBT RETIREMENT:						
		\$128,852.00	\$128,853.00	\$124,802.00	\$119,056.00	\$120,699.00
Account Name						
4000 MISCELLANEOUS						
4001 Miscellaneous/Reserve:						
4002 Law Library/Chittenden Bar:						
		Prior Year	Prior Year	Current Year	Current Year	Approved
		Actual - 2017	Budget 2017	Actual(est)-2018	Budget-2018	Budget-2019
		\$1,591.00	\$1,600.00	\$1,350.00	\$1,600.00	\$1,600.00
TOTAL MISC./RESERVE:						
		\$1,591.00	\$1,600.00	\$1,350.00	\$1,600.00	\$1,600.00
SUB GRAND TOTAL						
COUNTY EXPENDITURES		\$736,760.00	\$830,938.00	\$803,250.00	\$850,583.00	\$858,193.00
(ACCOUNTS 101-4002)						

Page 8 Account Name		Prior Year	Prior Year	Current Year	Current Year	Approved
5000 SHERIFF'S DEPT		Actual - 2017	Budget 2017	Actual(est)-2018	Budget-2018	Budget-2019
5001 Wages/Salaries:	\$	97,034.00	\$	96,035.00	\$	98,431.00
5002 Employee Benefits:	\$	45,430.00	\$	48,428.00	\$	50,828.00
5003 SocSec/Medicare Taxes:	\$	6,659.00	\$	6,581.00	\$	6,800.00
5004 Office Equip-New Purch.:	\$	4,437.00	\$	4,475.00	\$	4,995.00
5005 Office Equip-Leas/Purch.:						
5006 Office Equip-Rep(see5004)	\$	14,454.00	\$	12,000.00	\$	16,100.00
5007 Office Equip-Maint Cont.:	\$	4,990.00	\$	5,000.00	\$	5,100.00
5008 Office Supplies:						
5009 Equipment-Law Enforcem.:	\$	3,902.00	\$	4,100.00	\$	3,754.00
5010 Teleph-Monthly Service:						
5011 Teleph Maint Contract:						
5012 Teleph Lease/Purchase:						
5013 Teleph New Equip Purch.:						
5014 Telephone Repairs:	\$	48,592.00	\$	57,500.00	\$	48,550.00
5015 Insurance/Bonds:						
5016 Vehicle Insurance:						
5017 Vehicle Maint.-Repairs:						
5018 Vehicle Gas/Oil:						
5019 Vehicle Debt Return-Prim:						
5020 Vehicle Debt Return-Int.:						
5021 Uniforms & Accessories:	\$	26,000.00	\$	26,000.00	\$	30,000.00
5022 Training/Wage Reimbur.:						
5023 Training Mileage/Travel:						
5024 Training/Tuition:						
5025 Training/Aids-Materials:						
5026 Periodicals/Publications:	\$	5,940.00	\$	5,700.00	\$	5,700.00
5027 Radio Equipment:	\$	5,289.00	\$	6,000.00	\$	6,275.00
5028 Electricity:	\$	3,271.00	\$	4,000.00	\$	4,300.00
5029 Other Utilities:	\$	5,175.00	\$	7,000.00	\$	7,000.00
5030 Major Improvements/Renovatio	\$	19,814.00	\$	19,500.00	\$	20,000.00
5031 Facilities Maint./Repairs:	\$	1,000.00	\$	1,000.00	\$	1,000.00
5032 Miscellaneous/Reserve:						
TOTAL SHERIFF'S DEPT:	\$	291,987.00	\$	303,319.00	\$	319,734.00
						\$314,554.00

Page 9		Prior Year	Prior Year	Current Year	Current Year	Approved
Account Name		Actual - 2017	Budget 2017	Actual(est)-2018	Budget-2018	Budget-2019
600 PROBATE COURT						
6001 Supplies:		\$100.00	\$300.00	\$250.00	\$300.00	\$300.00
6002 Periodicals/Publications:		\$1,588.00	\$1,550.00	\$1,525.00	\$1,525.00	\$0.00
6003 Equipment:		\$983.00	\$750.00	\$500.00	\$500.00	\$500.00
6004 Service Contracts:		\$751.00	\$1,800.00	\$750.00	\$750.00	\$750.00
6005 Electricity:						
6006 Telephone:		\$1,001.00	\$2,000.00	\$700.00	\$1,800.00	\$750.00
6007 Other Utilities:						
6008 Rent:						
6009 Miscellaneous/Reserve:		\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
TOTAL PROBATE COURT:						
		\$4,423.00	\$7,400.00	\$4,725.00	\$5,875.00	\$3,300.00
AUDIT ADJUSTMENT:						
Account Name		Prior Year	Prior Year	Current Year	Current Year	Approved
		Actual - 2017	Budget 2017	Actual(est)-2018	Budget-2018	Budget-2019
GENERAL FUND BALANCE						
FORWARD:						
TRANSFER TO RESERVE FUNDS						
STATUTORY RESERVE						
BALANCE FORWARD:		\$127,000.00	\$127,000.00	\$200,000.00	\$200,000.00	\$200,000.00
GRAND TOTAL EXPENDITURES:						
		\$1,033,170.00	\$1,141,657.00	\$1,111,066.00	\$1,176,192.00	\$1,176,047.00

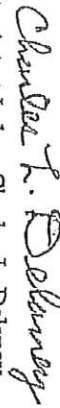
CHITTENDEN COUNTY PROPOSED BUDGET FISCAL YEAR ENDING JANUARY 31, 2013

Page 10 Tax Calculation Year Ending January 31, 2019		PRIOR YEAR FY - 2017		CURRENT YEAR - FY 2018		Proposed 2019
	Budget	Actual	Actual (est)	Budget		
Budgeted Expenditures for Year	\$1,033,170.00	\$1,141,657.00	\$1,111,066.00	\$1,176,192.00		\$1,176,047.00
Less (Add): Surplus (Deficit) from prior year Feb. 1, ____ Balance \$	\$43,043.00	\$62,423.00	\$5,000.00	\$5,000.00		\$0.00
Add (Deduct) excess (deficiency) of Revenues and Other Financing Sources (Uses) over Expenditures Anticipated Revenues other than County Taxes	(\$990,127)	(\$1,079,234)	(\$1,106,066)	(\$1,171,192)		(\$1,176,047)
Small Claims	\$40,362.00	\$62,250.00	\$41,000.00	\$51,000.00		\$41,000.00
Wills for Safekeeping	\$23,950.00	\$15,000.00	\$22,100.00	\$22,000.00		\$22,100.00
Fees	\$29,113.00	\$29,000.00	\$31,015.00	\$29,300.00		\$27,000.00
Rentals	\$41,497.00	\$31,260.00	\$60,250.00	\$58,000.00		\$60,250.00
Interest	\$682.00	\$470.00	\$2,599.00	\$470.00		\$2,600.00
Other	\$7,155.00	\$700.00	\$2,000.00	\$1,200.00		\$2,000.00
Sinking Fund Transfer	\$0.00	\$0.00	\$20,000.00	\$20,000.00		\$20,000.00
Pension Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Reserve Fund	\$0.00	\$0.00	\$20,000.00	\$20,000.00		\$20,000.00
TAXES TO BE RAISED	\$888,927.00	\$888,927.00	\$895,156.00	\$895,156.00		\$991,097
BALANCE	\$43,043.00	\$62,423.00	\$0.00	\$0.00		\$10,000.00
GRAND LIST TOTAL	\$192,039,620.00	\$192,039,620.00	\$193,714,070.00	\$193,714,070.00		\$193,714,070.00
TAX RATE	0.004467939	0.004467939	0.004644995	0.004644995		0.00449974
TAX LEVY CALCULATION						
GRAND TOTAL EXPENDITURES:			\$1,176,047.00			
Minus Anticipated income excluding surplus and taxes:			(\$174,950.00)			
Minus Surplus Applied to Budget:			(\$10,000.00)			
TOTAL TO BE RAISED FROM TAXES:			\$991,097			
TOTAL TAXABLE COUNTY PROPERTY:			\$220,256,480.00			
C:\Users\Anne\Documents\COUNTYBUDGET\2019budgetfinal\wgrandlist.xls			0.00449974			
TAX RATE FY -2019						

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We the undersigned Assistant Judges do hereby
attest that the foregoing uniform approved budget
as presented is true and accurate to the best of our knowledge.

ATTEST



Assistant Judge: Charles L. Delaney

Date: 12-14-2017

ATTEST



Assistant Judge: Constance P. Ramsey

Date: 12-14-2017

STATE OF VERMONT
JUDICIAL CONDUCT BOARD

In re: Honorable Charles Delaney

Docket No. 19.019

STIPULATION TO ADMIT DOCUMENTARY EXHIBITS AND STIPULATED FACTS
AS EVIDENCE AT FORMAL HEARING

STIPULATED
EXHIBIT 2



bo·nus

['bōnəs]
NOUN

1. an amount of money added to wages on a seasonal basis, especially as a reward for good performance.
"big Christmas bonuses"

synonyms:

extra payment · gratuity · tip · handout · gift · present · honorarium · reward · prize · commission · dividend · premium · percentage · incentive · inducement · perk ·

[more]

- *basketball*
an extra free throw awarded to a fouled player when the opposing team has exceeded the number of team fouls allowed during a period.
- *BRITISH*
an extra dividend or issue paid to the shareholders of a company.
- *BRITISH*
a distribution of profits to holders of an insurance policy.
- something welcome and often unexpected that accompanies and enhances something that is itself good.

"good weather is an added bonus but the real appeal is the landscape"

synonyms:

benefit · advantage · boon · blessing · godsend · stroke of luck · asset · attraction · added attraction · fringe benefit · additional benefit · extra · added extra ·

[more]

Al Delaney and I would like to put in for a \$2000 bonus awarded to Anne Williams, Charles Delaney, and Connie Ramsey for work done on the courthouse grounds project.

This was an incredible and unforeseen undertaking. The project was very time-consuming and the results were very successful, by all accounts that I have heard. There were many hours put into this project from soliciting the community's input by way of press releases, keeping them apprized as to our progress, interviewing and selecting a landscape architect, interviewing and selecting a landscaper. There were so many hours put into this project by us we have a surplus of court time hours left unspent. In recognizing this surplus in the budget, along with the success of the project we feel these bonus' are warranted.

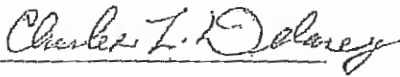
If Anne Williams has already received \$2000 by putting in for a Management By Objective, she should make note of the fact that that was for her work done on the courthouse grounds project, and not for the items she had listed in her request.

We will consider that proposal in the future.

Thank you,



Connie Cain Ramsey
Assistant Judge



Charles L. Delaney
Assistant Judge

STATE OF VERMONT
JUDICIAL CONDUCT BOARD

In re: Honorable Charles Delaney

Docket No. 19.019

STIPULATION TO ADMIT DOCUMENTARY EXHIBITS AND STIPULATED FACTS
AS EVIDENCE AT FORMAL HEARING

STIPULATED
EXHIBIT 3

3/6/22, 3:40 PM

Gmail - RE: Protocol

Charles Delaney <c.l.delaney53@gmail.com>
To: John Leddy <Jleddy@mcneilvt.com>

Fri, Mar 4, 2022 at 5:22 PM

John, I'm asking your affirmation as how county checks were cut from budget. If you believe my statement is not accurate, let me know. I am not trying to implicate yourself or any county officer in any wrongdoing nor implying that. By affirming county procedure I am showing only a system of checks, balances in place.

Your answer, input would be helpful to me, Thank You

Charles Delaney 802 777 2934

[Quoted text hidden]

John Leddy <Jleddy@mcneilvt.com>
To: Charles Delaney <c.l.delaney53@gmail.com>

Fri, Mar 4, 2022 at 6:43 PM

Hello Charlie,

As you will recall, for several years, the County Auditors would request information from the County (Clerk, Assistant Judges and Treasurer) pertaining to the manner of dealing with finances. In 2016, for example, below is the question posed to me as County Treasurer:

"What procedures does the County employ to monitor financial activities?

– The County has appropriate checks and balances in place to monitor financial activities, including the requirement of the signatures of the County Clerk and Assistant Judges to authorize the issuance of any checks, the transfer of funds, etc. Further, the only authorized signatory on the bank accounts is the County Treasurer; but the checkbook, check register and other account information is kept in the custody of the County Clerk. Before signing any checks, the County Treasurer also reviews all invoices associated with the expenditure of County funds. In addition, the County Treasurer reviews all bank reconciliations on a monthly basis."

"The County of Chittenden, SAS 99* Questionnaire", dated January 31, 2016, #3 [*Statement on Auditing Standards No. 99: Consideration of Fraud]

Similar questions from the County Auditors and responses from me were provided in other years as well. I believe that the Assistant Judges were also asked by the County Auditors to respond to this question.

The above procedure continues to be the policy regarding disbursements—that is, the Assistant Judges authorize the issuance of checks, County Clerk drafts the checks, and the County Treasurer signs the checks. This policy was modified 6-8 years ago to accommodate the situation of payroll and direct deposits.

In the case of the direct deposits, the County Clerk prepares a statement as to each employee as well as for each Assistant Judge, setting out the gross pay, any deductions, and the net pay to be direct deposited. Because there are no longer any checks for the County Treasurer to physically sign, since the time of the County doing direct deposits, I also sign the warrant (or voucher) prepared by the County Clerk pertaining to each direct deposit, and I double check figures to ensure that the proper amount is being direct deposited into the account.

STATE OF VERMONT
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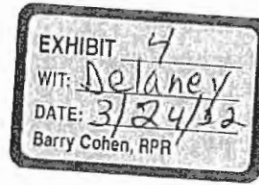
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EXHIBIT 4

Assistant Judges
County of Chittenden
Payroll Voucher



TO: Charles Delaney

Gross Payroll Amount: \$1146.65

Total Court Hours Claimed: 46 @ \$20.21/hr ^{\$ 601.55} ₊₂₀₀₀

Paycheck Date: 12-7-18

Check #: 33368

This is a County expenditure authorized pursuant to payroll. The services compensated herein were received and accounted for:

A handwritten signature in cursive script, appearing to be "J. M. ...", written over a horizontal line.

County Clerk

The foregoing account is examined and allowed:

TREASURER

A handwritten signature in cursive script, "Charles L. Delaney", written over a horizontal line.

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EXHIBIT 5

COUNTY OF CHITTENDEN • CHITTENDEN COUNTY COURTHOUSE

33308

Charles L. Delaney
Leonard Street
Burlington
VT, 05408

PAY	Hours	Rate	Current	YTD
Regular Pay	48.00	21.78	1,001.80	29,599.02
Bonus	-	-	2,000.00	2,000.00
County Salary	-	-	1,146.65	20,619.49

TAXES	Current	YTD
Federal Income Tax	858.25	7,279.41
Social Security	257.21	3,731.55
Medicare	80.18	873.17
VT Income Tax	206.55	2,297.27

CHITTENDEN COUNTY
PO BOX 107
BURLINGTON
VT, 05402

DEDUCTIONS	Current	YTD
401(k)	188.76	2,739.95

OTHER PAY	Current	YTD
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Pay Period
11/24/2018 - 12/07/2018

Pay Date
12/07/2018

MEMO:

BENEFITS	Used	Available
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SUMMARY	Current	YTD
Total Pay	\$4,148.53	\$00,218.51
Taxes	\$1,182.17	\$14,183.42
Deductions	\$188.76	\$2,739.95
NET PAY:		\$2,777.60

www.checksforless.com 800-245-5775 Order # 2499792-1

9209



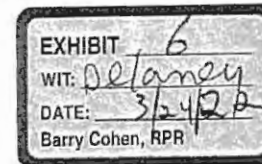
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EXHIBIT 6



CHITTENDEN COUNTY

Payroll Summary by Employee

Feb 01, 2018 - Jan 31, 2019

	TOTAL AMOUNT	Patricia Cram	Anne Williams	Constance Ramsey	John Leddy	Charles Delaney	Audrey Nichols	Brenda Garey
EMPLOYEES WAGES, TAXES & ADJUSTMENTS								
Gross Pay								
County Salary	\$61,915.30			\$30,957.55		\$30,957.75		
Bonus	\$8,000.00	\$1,000.00	\$2,000.00	\$2,000.00		\$2,000.00		\$1,000.00
Sal	\$157,726.44	\$40,078.26	\$65,594.51					\$51,953.67
Regular	\$68,356.59			\$28,536.30		\$34,016.40	\$5,803.89	
Stipend	\$15,744.62		\$4,732.31		\$6,280.00			
Total Gross Pay	\$307,046.64	\$41,078.26	\$72,462.82	\$61,493.85	\$6,280.00	\$66,974.15	\$5,803.89	\$52,953.67
Other Pay								
Total Other Pay								
Deductions from Gross Pay								
401(k)	\$32,183.43	\$3,881.79	\$4,629.61	\$3,074.70		\$3,047.33		\$17,550.00
Total Deductions from Gross Pay	\$32,183.43	\$3,881.79	\$4,629.61	\$3,074.70		\$3,047.33		\$17,550.00
Adjusted Gross Pay	\$279,559.52	\$37,196.47	\$72,529.52	\$58,419.15	\$6,280.00	\$63,926.82	\$5,803.89	\$35,403.67
Taxes Withheld								
FIT	-\$26,560.48	-\$3,898.29	-\$6,972.43	-\$4,741.28	-\$901.29	-\$8,115.76	-\$251.30	-\$3,680.13
SS	-\$19,328.07	-\$2,546.85	-\$4,783.86	-\$3,812.63	-\$389.36	-\$4,152.40	-\$359.84	-\$3,283.13
Med	-\$4,520.27	-\$595.64	-\$1,118.81	-\$891.67	-\$91.06	-\$971.12	-\$84.15	-\$767.82
VT PIT	-\$9,595.54	-\$1,245.64	-\$2,263.79	-\$1,671.99	-\$606.81	-\$2,606.71	-\$17.76	-\$1,182.84
Total Taxes Withheld	-\$62,004.36	-\$8,286.42	-\$15,138.89	-\$11,117.57	-\$1,988.52	-\$15,845.99	-\$713.05	-\$8,913.92
Deductions from Net Pay								
NET PAY	\$217,555.16	\$28,910.05	\$57,390.63	\$47,301.58	\$4,291.48	\$48,080.83	\$5,090.84	\$26,489.75
EMPLOYER TAXES & CONTRIBUTIONS								
SS	-\$19,328.07	-\$2,546.85	-\$4,783.86	-\$3,812.63	-\$389.36	-\$4,152.40	-\$359.84	-\$3,283.13
Med	-\$4,520.27	-\$595.64	-\$1,118.81	-\$891.67	-\$91.06	-\$971.12	-\$84.15	-\$767.82
VT SUI								
Employer Match 401k	\$25,321.33	\$3,471.11	\$6,519.96	\$5,196.25		\$5,659.31		\$4,474.70
Total Employer Taxes and Contributions	-\$49,169.67	-\$6,613.60	-\$12,422.63	-\$9,900.55	-\$480.42	-\$10,782.83	-\$443.99	-\$8,525.65

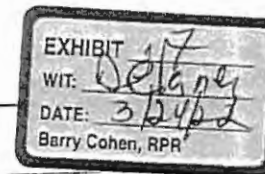
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EXHIBIT 7



CHITTENDEN COUNTY

Payroll summary by employee report

From Feb 01, 2018 to Jan 31, 2019 for Delaney, Charles L and 1 other from all locations

Item	Total	*Delaney Charles L	Ramsey Constance C
Hours - total	2863	1556	1307
Hours - Commission	0	0	0
Hours - Bonus	0	0	0
Hours - Regular	2863	1556	1307
Gross pay - total	\$ 128,468.00	\$ 66,974.15	\$ 61,493.85
Gross pay - County Salary	\$ 61,915.30	\$ 30,957.75	\$ 30,957.55
Gross pay - Bonus	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00
Gross pay - Court hours	\$ 62,552.70	\$ 34,016.40	\$ 28,536.30
Pretax deductions - total	-\$ 6,122.03	-\$ 3,047.33	-\$ 3,074.70
Pretax deductions - 401(k)	-\$ 6,122.03	-\$ 3,047.33	-\$ 3,074.70
Adjusted gross	\$ 122,345.97	\$ 63,926.82	\$ 58,419.15
Other pay - total	\$ 0.00	\$ 0.00	\$ 0.00
Employee taxes - total	-\$ 26,963.56	-\$ 15,845.99	-\$ 11,117.57
Employee taxes - FIT	-\$ 12,857.04	-\$ 8,115.76	-\$ 4,741.28
Employee taxes - SS	-\$ 7,965.03	-\$ 4,152.40	-\$ 3,812.63
Employee taxes - Med	-\$ 1,862.79	-\$ 971.12	-\$ 891.67
Employee taxes - VT PIT	-\$ 4,278.70	-\$ 2,606.71	-\$ 1,671.99
Employee Aftertax deductions - total			
Net pay	\$ 95,382.41	\$ 48,080.83	\$ 47,301.58
Employer taxes & contributions - total	\$ 20,683.38	\$ 10,782.83	\$ 9,900.55
Employer taxes - total	\$ 9,827.82	\$ 5,123.52	\$ 4,704.30
Employer taxes - SS	\$ 7,965.03	\$ 4,152.40	\$ 3,812.63
Employer taxes - Med	\$ 1,862.79	\$ 971.12	\$ 891.67
Employer taxes - VT SUI	\$ 0.00	\$ 0.00	
Company contributions - total	\$ 10,855.56	\$ 5,659.31	\$ 5,196.25
Company contributions - Employer Match 401k	\$ 10,855.56	\$ 5,659.31	\$ 5,196.25
Total payroll cost	\$ 149,151.38	\$ 77,756.98	\$ 71,394.40