

STATE OF VERMONT

SUPERIOR COURT

Unit

FAMILY DIVISION

Case No. \_\_\_\_\_

Name	DOB	V.	Name	DOB
------	-----	----	------	-----

**NOTICE OF APPEARANCE & INTENT TO REPRESENT MYSELF**

I do not have an attorney and will represent myself. If I decide to be represented by an attorney in the future, my attorney will notify the court of the change.

In representing myself, I understand that I **MUST**:

1. **Notify the court in writing of any changes in my mailing address, phone number, or email address.**
2. **Give or send copies of any papers I file with the court to every other party in this case. If another party has an attorney, I will give or send copies to that party's attorney.**
3. **File a certificate of service with the court certifying that I have sent the papers I am filing (including this form) to all parties. I understand that I can find that form on the Vermont Judiciary website <https://www.vermontjudiciary.org/> or at the courthouse.**

**Court Notices and Orders**

I understand that the court will send all notices and orders to me at the mailing address provided below.

**Documents from Other Parties in the Case**

I understand that the other parties in the case are required to provide me with a copy of all documents they file with the court. If I consent, the other parties may send me documents by email instead of by mail.

I consent to receive documents from the other parties at the email provided below:

☐ **YES**   ☐ **NO**

My Mailing Address:

Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number (day): \_\_\_\_\_

Email Address: \_\_\_\_\_

## MOTION TO MODIFY CHILD SUPPORT, and/or MAINTENANCE SUPPLEMENT

1. I am the ☐ Plaintiff ☐ Defendant ☐ Office of Child Support

2. The other party is the ☐ Plaintiff ☐ Defendant

3. I request that the Court modify a child support order issued on (date) \_\_\_\_\_.

☐ By this Court

☐ By another Court: \_\_\_\_\_

\_\_\_\_\_  
Name of Court

\_\_\_\_\_  
Address of Court

4. The children for whom support was ordered are:

Name

Date of Birth

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. I am the child(ren)'s (check the appropriate box)

☐ Parent or guardian

☐ Support assignee

☐ Other (describe): \_\_\_\_\_

6. The other party is the child(ren)'s: (check the appropriate box)

☐ Parent or guardian

☐ Support assignee

☐ Other (describe): \_\_\_\_\_

7. The obligation under the current order is:

I am required to pay: (check the appropriate box & fill in information)

☐ \$ \_\_\_\_\_ per \_\_\_\_\_ in Child Support

☐ \$ \_\_\_\_\_ per \_\_\_\_\_ in Maintenance Supplement

The other party is required to pay: (check the appropriate box & fill in information)

☐ \$ \_\_\_\_\_ per \_\_\_\_\_ in Child Support

☐ \$ \_\_\_\_\_ per \_\_\_\_\_ in Maintenance Supplement

8. I am requesting that the Court modify the child support and/or maintenance supplement by:

☐ increasing the monthly support amount.

☐ decreasing the monthly support amount.

9. There has been a real, substantial and unanticipated change in circumstances because:

(check all that apply)

☐ My income has decreased.

☐ My income has increased.

☐ Other party's income has increased.

☐ Other party's income has decreased.

☐ I am unemployed.

- ☐ Other party is unemployed.
- ☐ The number of children subject to the order has changed.
- ☐ It has been more than 3 years since child support was modified.
- ☐ I am disabled because: \_\_\_\_\_
- ☐ The child support order was issued more than three years ago.

10. If child support were calculated today under the Child Support Guidelines, the existing monthly support amount would:

- ☐ Increase by more than 10%
- ☐ Decrease by more than 10%
- ☐ I do not know what the current support obligation would be under the Child Support Guidelines.

11. In support of this motion, I have attached an Affidavit of Income and Expenses form 400-00813A.

### **REQUEST TO THE COURT**

**I request that the Court:**

- ☐ Modify the monthly child support obligation using the Child Support Guidelines.
- ☐ Increase child support obligation \$\_\_\_\_\_per month.
- ☐ Decrease child support obligation \$\_\_\_\_\_per month.
- ☐ Increase maintenance supplement obligation \$\_\_\_\_\_per month.
- ☐ Decrease maintenance supplement obligation \$\_\_\_\_\_per month.
- ☐ Grant any other relief this Court determines is appropriate.

### **AFFIDAVIT**

---

---

---

---

---

---

---

---

---

---

---

---

I declare that the above statements are true and accurate to the best of my knowledge and belief. I understand that if the above statements are false, I will be subject to the penalty of perjury or to other sanctions in the discretion of the court.

Date

\_\_\_\_\_

Signature

\_\_\_\_\_

Printed Name

\_\_\_\_\_