

SUPERIOR COURT

Unit

STATE OF VERMONT

FAMILY DIVISION

Case No. _____

Plaintiff Name	DOB	v.	Defendant Name	DOB
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**NOTICE OF APPEARANCE
and
INTENT TO REPRESENT MYSELF**

I do not have an attorney and will represent myself. If I decide to be represented by an attorney in the future, my attorney will notify the court of the change.

In representing myself, I understand that I **MUST**:

- 1. Notify the court in writing of any changes in my mailing address, phone number, or email address.**
- 2. Give or send copies of any papers I file with the court to every other party in this case. If another party has an attorney, I will give or send copies to that party’s attorney.**
- 3. File a certificate of service with the court certifying that I have sent the papers I am filing (including this form) to all parties. I understand that I can find that form on the Vermont Judiciary website <https://www.vermontjudiciary.org/> or at the courthouse.**

Court Notices and Orders

I understand that the court will send all notices and orders to me at the mailing address provided below.

Documents from Other Parties in the Case

I understand that the other parties in the case are required to provide me with a copy of all documents they file with the court. If I consent, the other parties may send me documents by email instead of by mail.

I consent to receive documents from the other parties at the email provided below:

YES **NO**

My Mailing Address:

Address: _____

Town/City: _____ State: _____ Zip: _____

Phone Number (day): _____

Email Address: _____

PETITION FOR WAGE WITHHOLDING
Pursuant to 15 V.S.A. §782

1. I am the Plaintiff Defendant Office of Child Support
2. The other party is the Plaintiff Defendant
3. On _____, the other party was ordered to pay:
 \$ _____ per _____ in Child Support.
 \$ _____ per _____ in Maintenance Supplement.
 \$ _____ per _____ in Spousal Maintenance (Alimony).
4. The order was issued by
 this court.
 another court (Name & Address of Court) _____.
5. The other party has failed to pay to make payments as ordered by the Court.
6. The other party owes the following amounts:
 \$ _____ per _____ in child support owed to me.
 \$ _____ per _____ child support maintenance supplement owed to me.
 \$ _____ per _____ in spousal maintenance owed to me.
 \$ _____ per _____ in child support owed to the State of Vermont.
7. Some or all of these amounts are 7 days overdue.
8. A Case Accounting Affidavit from OCS:
 is attached is not attached
9. The other party's employment:
 the name of the other party's employer is _____.
 I do not know the name of the other party's employer.
 The other party is self-employed.
 The other party is unemployed.

REQUEST TO THE COURT

I request that the Court:

- enter a judgment against the other party for all unpaid support.
- order Wage Withholding from the other party's wages in the following manner:
\$ _____ per month for current support;
\$ _____ per month towards the arrearage balance;
- order that such amounts be paid directly to the Office of Child Support on my behalf.
- grant any other relief this Court determines is appropriate.

Date

Signature

Printed Name

At hearing, the other party may object to Wage Withholding on the basis of an error in the amount of current support or arrearages or an error in identity.