

Transcript Order Instructions

You can order transcripts from the court-appointed vendor below – please proceed directly to their website for ordering, or work with them by phone/fax or mail:

eScribers, LLC
Contact: Michelle Farias
Telephone Number: 973-406-2250
Toll Free – 800-257-0885
Address:
352 7th Avenue
Suite # 604
New York, NY 10001
Fax Number: (973) 954-5619
Email Address:
VTtranscripts@escribers.net
www.escribers.net/vtorder.php

To submit a transcript request, go to the vendor website and complete the relevant forms. You need to send a copy to other parties involved with the case. You may wish to keep a copy of the Request Form for your own records.

FOR SUPREME COURT APPEALS (including Bail Hearings)

Failure to properly order the transcript or pay the appropriate deposit may result in dismissal of your Supreme Court Appeal.

In forma pauperis appellants or cross-appellants may be eligible to have the transcript requirement waived or paid for pro bono. See V.R.A.P. 10(b)(8) & (9).

When ordering transcripts, you must:

- Order all transcripts necessary for appellate review within 14 days of the filing of the notice of appeal. V.R.A.P. 10(b)(1).
- Provide a copy of the transcript order to all parties. V.R.A.P. 10(b)(2).
- Comply with V.R.A.P. 10(c) if some or all proceedings are video-recorded.

PRICING INFORMATION

Turn Around Time Electronic Transcript	Price per page
30 days	\$2.75
14 days	\$3.50
7 days	\$4.00
3 days *	\$5.00
1 day *	\$6.50
Copy (at a later date)	\$.90
Printed Transcript Add	\$.75 per page
Media Copy Only (Per Hearing)	\$25.00

Deposit: You will be expected to pay a deposit of up to 75% of the anticipated total cost of the completed transcript at the time you place the order.

***Courts are expected to provide the vendors with the necessary materials within five (5) business days; thus, it may not be possible to meet these expedited turnaround times.**

