

A Message from Patricia Gabel, Esq., State Court Administrator & Project Sponsor:

Dear Colleagues,

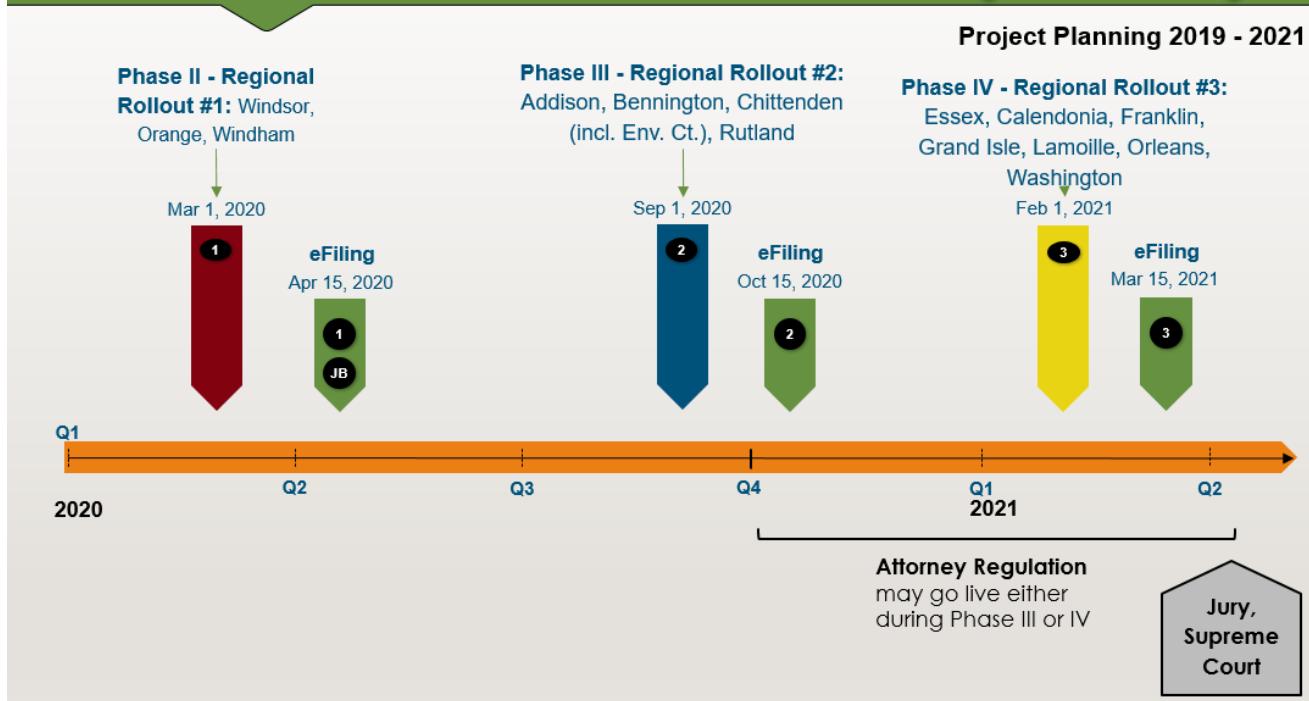
Monday, March 2, 2020 marks the day of our first trial courts' transition to NG-CMS, the Judiciary's Next Generation Case Management System. As we implement Odyssey, our new case management system, followed several weeks afterward by Odyssey File and Serve, our electronic filing system, I am confident in saying that the courts of the Windsor, Orange, and Windham (WOW) region are ready. The core and extended project teams, local court staff and judicial officers in the WOW region, our justice partners and the team at Tyler Technologies have been long at work—training, fine tuning Odyssey, communicating changes to local stakeholders, and more—with this day in mind. I am very proud of their collaborative efforts and look forward to seeing these efforts come to fruition in March.

Now is a good time for those of you who practice in the WOW region to make one last assessment as to whether you or your organization are ready. Have you registered in the public portal to ensure you can remotely access your cases? Have you decided to sign up for e-notices? If you are required to or are opting to e-file, have you registered for an upcoming e-filing webinar? If you have not, it's not too late. You'll find information on these topics in this newsletter and on our website at www.vermontjudiciary.org/odyssey. The more you can prepare, the easier it will be to manage the transition.

Following the WOW region, we will continue rollouts through early 2021. Currently, courts in Bennington, Rutland, Addison, and Chittenden are scheduled for September of 2020, with Washington, Franklin, Lamoille, Essex, Caledonia, Grand Isle, and Orleans slated for February 2021.

We are all on the cusp of a major transformation that will inevitably present some challenges. I am committed to ensuring the WOW region continues to receive the necessary support to resolve any challenges and ensure our mutual success as partners in the justice system. But I expect that despite some road bumps, you will ultimately find things to be business as usual in the WOW region. While our technology may change (and improve!), the judiciary's mission remains the same. Our court staff and judicial officers are professionals who remain committed to earning your trust and confidence by providing equal access to justice, resolving disputes fairly and efficiently, and providing excellent customer service to everyone.

NG-CMS Phase II-IV Timeline (Jan '20)



All About eNotices!

Beginning March 2, 2020, Attorneys will be able to receive electronic notifications when orders, notices and other documents are filed into their case(s) in the Windsor, Windham and Orange Units. All attorneys will receive notifications this way. Following the Odyssey Go-Live, business configurations will follow to provide eNotices to Agency Partners. Self-represented litigants case participants will receive paper documents by mail, but will be able to opt in to eNotices at a future date.

Public documents will be attached and sent with notification messages. For confidential documents, users will receive a notification and will be able to view and retrieve documents through the password-protected Public Portal website (see the “FAQ Corner” below for more information about the Public Portal). eNotices will become available in additional units as Odyssey is implemented in phases across the state. In 2021, eNotices will be available for all court cases in every unit.

Signing up for eNotices

Attorneys: Attorneys will continue to register in eCabinet as they currently do. Email addresses and other information from eCabinet will be transferred over and will integrate with the Odyssey eNotices function

eFiling Webinars Start on March 10th

[**Click HERE to register**](#)

Tyler Technologies will offer online training sessions on how to use **Odyssey File & Serve** to electronically file documents in the Windham, Windsor, and Orange courts later this year. These 1-hour long sessions are offered for free and registration is open to all, including attorneys, firm administrators, self-represented litigants, and state agency employees.



FAQ Corner

Q: Once Windsor, Orange and Windham begin to use Odyssey, how can I view my case files remotely?

A: You will be able to view your cases remotely through the **Public Portal**, a web-based software program that can be accessed from any internet capable of device. Here is a link to the portal: <https://publicportal.courts.vt.gov/Portal/>

Before you can view your case file in its entirety, you must register in the **Public Portal** and then you must request “elevated case access.”

For instructions on how to register and request elevated case access in the **Public Portal** click [here](#).