

#	RFI Section	Question	Answer
00001	Section 3.2, Pg 2	Please confirm the date when the Vermont Judiciary will submit responses to all vendor questions?	By 5:00 PM EDT on Wednesday, 6/24/2015
00002	General	Does the Vermont Judiciary maintain a statewide document management system for the courts, or is there a document management system established on a court by court basis?	No
00003	7.1, no. 14, page 8	In the area of sentence calculation, what is the role of the prosecution and/or defense in determining the time incarcerated prior to the imposition of sentence by the court?	They attempt to collaborate and provide input and suggestion, but there is no formal calculation taking into account prosecutor/defender recommendations.
00004	7.2, no. 22, page 9	Does Vermont law or procedure allow prosecutors the discretion to amend or modify charges without court order or approval?	No
00005	7.2, no. 26, page 9	Please explain how "time tracking" differs from court/judicial scheduling or calendaring hearing dates and times	This is referencing time or effort tracking tools much like those used in law offices for billing practices. These tools would be used in the Judiciary for weighted case load analysis.
00006	Section 5 – High-Level Cost Estimates, pg 5	The cost table appears to request the same information in more than one place. For example, Row 12 – Professional Services asks for Project Management, Consultant and Trainer costs, and then Row 11 – asks for Project Management costs. Row 7 asks for Training costs and Rows 3 and 4 ask for configuration and customization costs (Consulting effort).	Row 11 - Is asking for ancillary costs associated with project management, including space, equipment, staff augmentation, software, hardware, services, etc.
			Row 12 - Is asking about the cost, if there is one, for key or strategic positions that the vendor will staff, either internally or by hiring consultants for the project.
			Row 3-4 - Are asking specifically for the additional costs related to vendor efforts for configuration and customization in projects similarly sized to Vermont
			Row 7 - Is asking for the costs of typical training methodologies, including training facilities setup, web training, etc. The trainer component as a key role in Row 12 is either necessary or unnecessary depending on the vendor training model and/or answer in Row 7.

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00007	General	How does the Vermont Judiciary or the Administrative Office obtain information from the Superior Courts, whether required reports or ad hoc requests? Is it via paper, electronic, etc.?	In a variety of ways. However, Vermont has a Unified Court System. Therefore, the current case management system is hosted, managed and developed centrally through Research and Information Services (RIS), which is a division of the Court Administrators Office. Most requests for information, data analysis, etc, regarding case data from the courts are processed directly through RIS.
00008	General	Does Vermont Judiciary have a confirmed number of interfaces for the new CMS solution?	The Vermont Judiciary acts as a central hub of information for over 35 data-seeking partners. Many of these interfaces are currently manual. We do have, however, a NIEM-compliant, open source, data broker called VJISS (Vermont Justice Information Sharing System). This system is a version of the Open Justice Broker Consortium's (OJBC) system. The Vermont Judiciary plans to leverage this broker as much as possible to minimize the count of interfaces.
00009	General	How long does the Vermont Judiciary need to keep documents on record?	The retention periods vary by case type, incident type, parties, and appeals. It can range from a few years to "life of asset + 6 years" or essentially forever.
00010	General	Document management: are documents stored digitally today and if so, what is the current storage volume? What is the volume of documents to be expected on an annual basis?	There is no document management currently in place. The VTADS case management system is data only and case files are completely paper-based. At this stage it would be difficult to estimate the total volume of expected documents, especially given that the Criminal Court, especially, also generates a great deal of digital media evidence (video and audio) in addition to documents. With that in mind, the Vermont Judiciary has nearly 45,000 cases filed in Superior Court (approximately 20,000 of those in the Criminal Division) and 80,000 civil violations in the Judicial Bureau.
00011	General	Does the Vermont Judiciary currently have a digital signature solution today? If so, please define.	No
00012	p. 3 Submission of Responses	Can we provide marketing material and product overviews in a .pdf format as part of our response?	Yes
00013	p.4	Due to the size of these statements can we provide a web link to this content?	Yes. However, please allow for at least 5 FTP downloads to account for download failures and multiple reviewers.

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00014		<p>Approximately how many tables does the VTADS system have?</p> <p>Could the Judiciary describe the architecture of the VTADS system in more detail, such as the database platform ?</p>	<p>1) There are 7 Production Servers          2) 18 Production Databases          3) Approximately 25 to 45 Tables per database          4) The databases are from Gupta Technologies (a Linux-based database system) and the interface is a text-based green-screen-like Linux overlay, originally designed by Relational Semantics, Inc.</p>
00015		<p>What is the size/volume of data for data conversion? Will all historical data be converted or only recent (a time period to be defined) and active records be converted?</p>	<p>The total size of the data contained within the VTADS system is:          32 GB</p> <p>Conversion, cutoff points, and archiving are still questions. We are looking for vendor recommendations, including method and scope of conversion or archiving.</p>
00016		Does the Judiciary expect the same number of users on the new system?	Yes, approximately 450 users. All to be considered full-time users.
00017		Is the Vermont Judiciary open to a cloud solution?	Yes.
00018		Are there any case types not covered under this system?	No.
00019		when is the RFP expected to be out and your timeline?	Late Fall 2015
00020		Will vendors be selected to present to the Courts in follow-up to the RFI response?	Yes. Details are to be determined.
00021		Is a formal response to the RFI required for a vendor to be able to reply to the RFP when it is issued?	In short, No. The RFP process will be open. However, the Vermont Judiciary will be utilizing feedback from the RFI process to produce the RFP in order to solicit comprehensive and realistic RFP responses.
00022		How many users of the financial module?	Approximately 50 at this time, but it will depend on the scope of usage within the new system and whether or not entry in that system requires licensing or only management and administration.

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		Confidentiality of Materials	All responses and other materials submitted in response to this RFI will become the property of the Vermont Judiciary. The successful response will become part of the contract file and will become a matter of public record, as will all other responses received. If the response includes material that is considered by the bidder to be proprietary and confidential under 1 VSA, Chapter 5, the bidder shall clearly designate the material as such, explaining why such material should be considered confidential. The bidder must identify each page or section of the response that it believes is proprietary and confidential with sufficient grounds to justify each exemption from release, including the prospective harm to the competitive position of the bidder if the identified material were to be released. Under no circumstances can the entire response or price information be marked confidential. Responses so marked may not be considered. No materials will be returned to submitters.
00024		Amended date of submission?	In recognition of the Federal holiday, responses will be accepted until 5:00 PM EDT on Wednesday, 7/8/2015
00025		Point Solution vs Platform model?	The Vermont Judiciary is open to either a comprehensive platform solution or a well-integrated point solution.
00026			