

**STATE OF VERMONT
OFFICE OF THE COURT ADMINISTRATOR**

Administrative Directive No. PG-4

State Court Administrator

DELIVERY OF COURT DOCUMENTS TO ATTORNEYS BY E-MAIL

Supreme Court Administrative Order No. 45 authorizes the Court Administrator to issue directives allowing the superior court, the supreme court, and the judicial bureau to send designated types of documents to lawyers and others by e-mail. To authorize a unit and division of the superior court, or the supreme court or judicial bureau, to use e-mail delivery of one or more types of documents, the Court Administrator shall issue a directive that specifies the court, unit, the division of the superior court, the types of documents that will be delivered by e-mail, and the date range on which e-mail delivery will start.

It is hereby directed that all types of court documents shall be sent by e-mail delivery to all attorneys with cases in all divisions of the superior court, as well as to all attorneys with cases in the supreme court and in the judicial bureau, with the following exceptions: original documents that cannot be sent electronically because of size, other physical features, or the need for an original document; documents in non-public proceedings, including mental health and juvenile proceedings; and documents that an attorney has requested, and a court has approved, delivery of by non-electronic transmission.

This Administrative Directive becomes effective on NOV, 2nd, 2015, and supersedes all prior Administrative Directives that authorized e-mail delivery of court documents to attorneys in specified divisions and units of the superior court and in the supreme court.

Any such e-mail deliveries will utilize the e-mail addresses which attorneys have registered in response to Supreme Court Administrative Order No. 44.

Dated this 19th day of October, 2015



Patricia Gabel, Esq.
State Court Administrator