

STATE OF VERMONT PERSONAL EXPENSE CLAIM

Name		Town of Residence		Department/Board or Commission					
Address									
Social Security No.		Position Title							
Date	Explanation	Travel		Break- fast	Lunch	Dinner	Lodging	Other	Total
		Miles	Amount						
								GRAND TOTAL	

I certify under the pains and penalties of perjury, that the foregoing is a correct statement of the time actually spent, mileage actually and constructively traveled, and amounts necessarily incurred or paid by me in the discharge of my duties. (32 V.S.A. 464)

Claimant's Signature

Date

Supervisors Approval

Date