

## **Provisional Policy on Media Use and Placement of Equipment and Personnel (9/3/19)**

*The Court Administrator approved this policy pursuant to Administrative Order 46 § 2. This policy applies to all media registered under that Administrative Order. A “device” means anything “that can record or transmit or receive transmissions of data, images, or sounds, or can access the internet.” V.R.C.P. 79.2(b)(4), V.R.A.P. 35(b)(5).*

**Courthouse:** Supreme Court

**Courtroom Name/Number:** Supreme Court Courtroom

**Authorized number/types of devices:** Three devices and three operators are permitted in the area for media. If more than three media members seek to record or transmit, then pooling is required for operators using substantially the same device for the same purpose.

**Location of device and operators:** Operators and devices must be located on the left-hand side of the courtroom as you face the bench next to the bailiff station. Media recording audio only may be seated in the front row if unable to use the court audio system.

**Audio:** Audio pickup is located at the bailiff station and outside the courtroom. If the audio system is unavailable, microphones may be placed on the bench and on the podium.

### **All Operators Must Comply with the Following:**

- No person may use a device to communicate orally.
- No device may be operated in a manner that makes a distracting sound.
- Devices may not be used to record or transmit during a recess or between hearings.
- Conferences between counsel and client may be recorded with visual still images, but not recorded or transmitted orally or with video.
- Any required pooling arrangements are the media’s sole responsibility without court mediation.
- No artificial lighting equipment is allowed.
- Unless specifically authorized in the policy, no equipment operator may move from the area specifically assigned to that operator. No operator may move about to attract attention to the operator.
- Except for hand-held devices, equipment must be placed in or removed from the courtroom prior to commencement or after adjournment of proceedings.
- Audio pickup is from the existing audio systems. If there is no technically suitable audio system, any necessary wiring or microphones must be unobtrusive (including removing microphone ID flags) and located in places designated above.